

How to Integrate:

skillsoft® 

How to:

Before you start

Helpful tips to keep in mind

- 1 It can take up to 48 hours for new partner content to show up in LinkedIn Learning Hub. Admins will receive an email when the content is ready.
- 2 For setup, Admins will need to create a new license in LinkedIn Learning Admin and input their unique Customer Integration ID obtained from Skillsoft
- 3 A subscription to Skillsoft is required. Each unique learner will need a dedicated Seat, and Admins can create LinkedIn Learning groups to limit which learners are allowed to access Skillsoft content.
- 4 Contact your Skillsoft account team to arrange your Percipio configuration setup. This step is required before set up can begin.

How to:

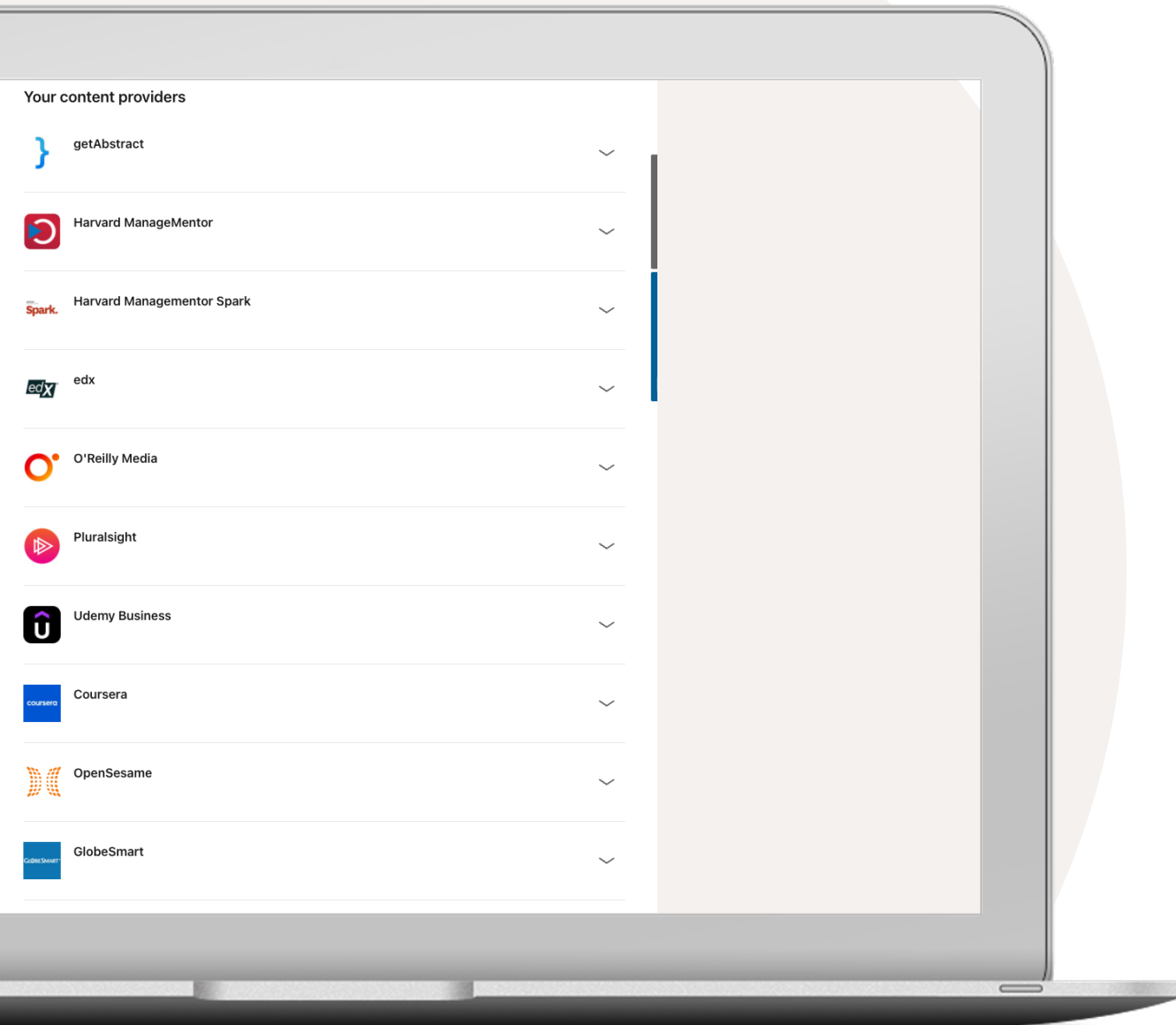
Set up Skillsoft

Integrate your content subscriptions

- 1 In LinkedIn Learning Admin, go to your name and select Integrate from the dropdown.
- 2 Select "Add content partners" from the left rail.
- 3 Select 'Skillsoft' from the list.

BEFORE YOU GET STARTED:

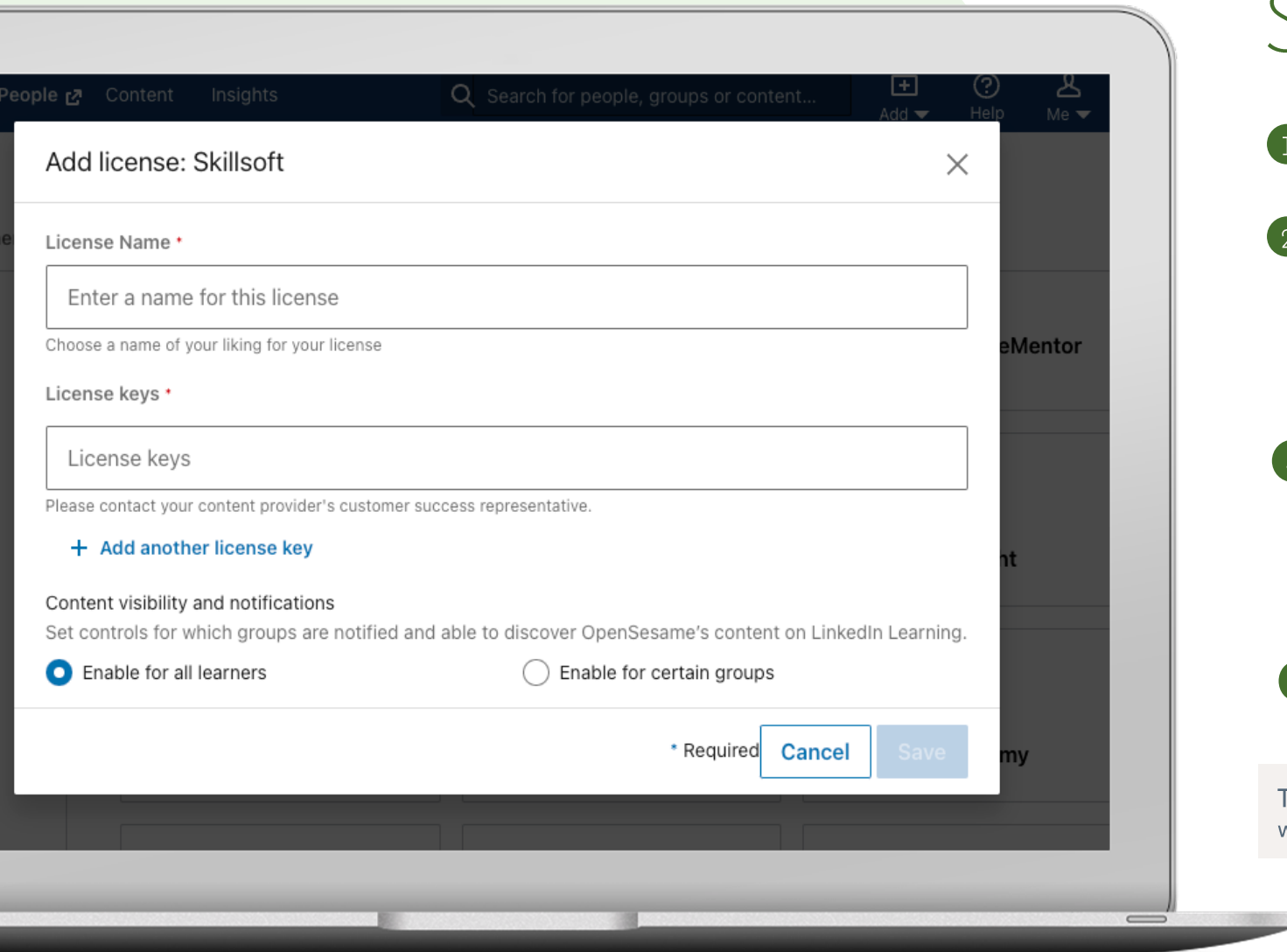
Please obtain your unique Customer Integration ID (CIID) from Skillsoft. For assistance, please contact your Skillsoft Customer Success Manager or customer support at support@skillsoft.com.



Set up Skillsoft

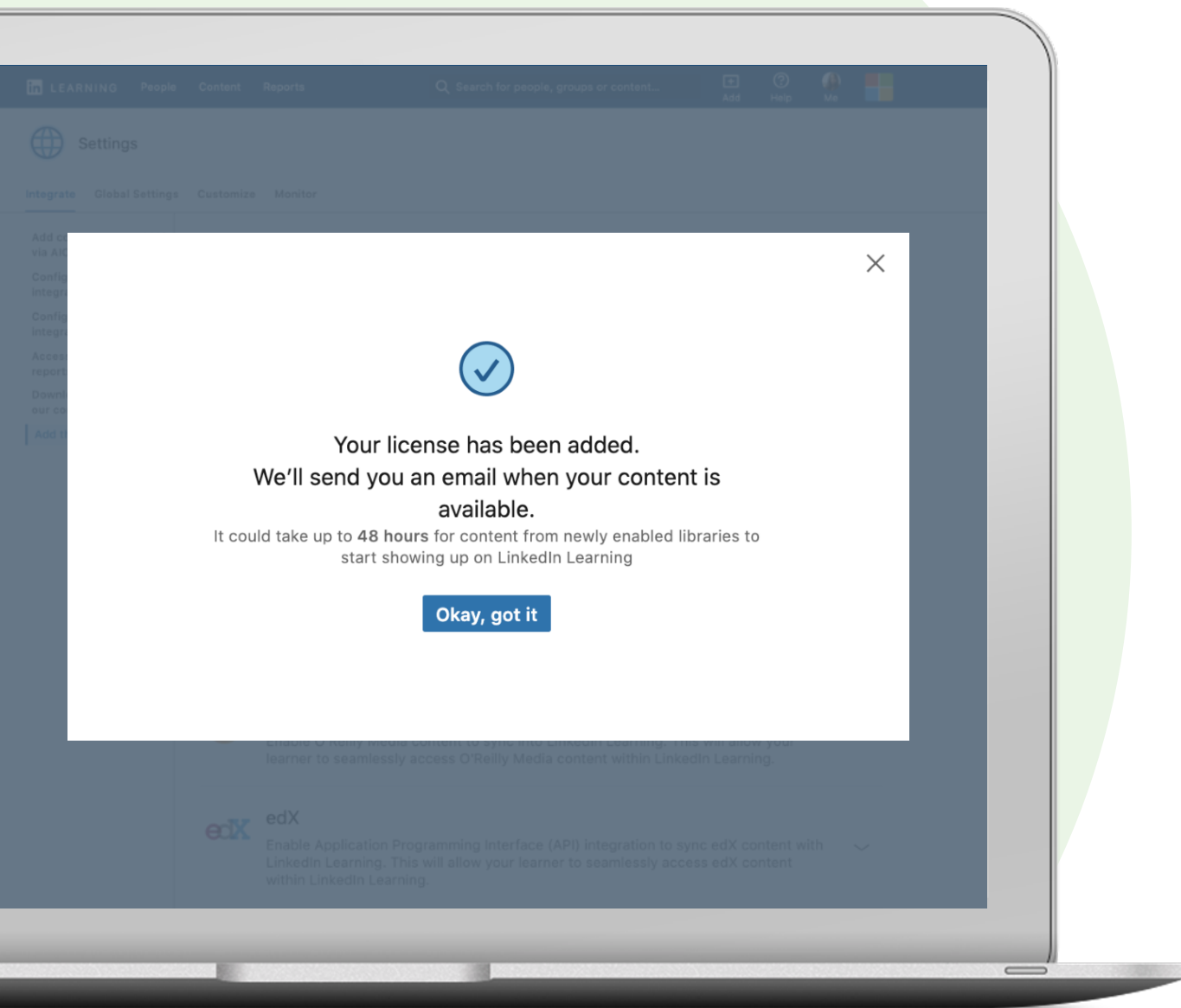
- 1 Enter a name of your choice for License Name.
- 2 Enter your unique **Customer Integration ID (CIID)** in the License Key field. Please contact your Skillsoft Customer Success Manager or support@skillsoft.com to obtain your CIID.
- 3 Enable content access to all learners or certain groups. If enabling for certain groups, first create one or more [LinkedIn Learning group\(s\)](#), then select 'enable for certain groups'.
- 4 Select 'Save' to continue.

Tip: You may create a LinkedIn Learning group if there is a subset of learners to whom you want to grant access to Skillsoft.



The screenshot shows a laptop screen with a web application interface. A modal dialog box titled "Add license: Skillsoft" is open. The dialog has a close button (X) in the top right corner. It contains the following sections:

- License Name ***: A text input field with the placeholder "Enter a name for this license". Below it, a note says "Choose a name of your liking for your license".
- License keys ***: A text input field with the placeholder "License keys". Below it, a note says "Please contact your content provider's customer success representative."
- + Add another license key**: A blue link.
- Content visibility and notifications**: A section header with the text "Set controls for which groups are notified and able to discover OpenSesame's content on LinkedIn Learning."
- Enable for all learners**: A radio button that is selected.
- Enable for certain groups**: A radio button that is not selected.
- * Required**: A label next to the "Cancel" and "Save" buttons.
- Cancel**: A button with a blue border.
- Save**: A button with a blue background.



Set-up Skillsoft

- 5 Select 'Okay, got it'.

Once you create a license, we will send you an email when your content is available. It can take up to 48 hours for new partner content to show up on LinkedIn Learning Hub.

Yay! You added your license. Look out for the email. It could take up to 48 hours for new content to show up in LinkedIn Learning Hub!

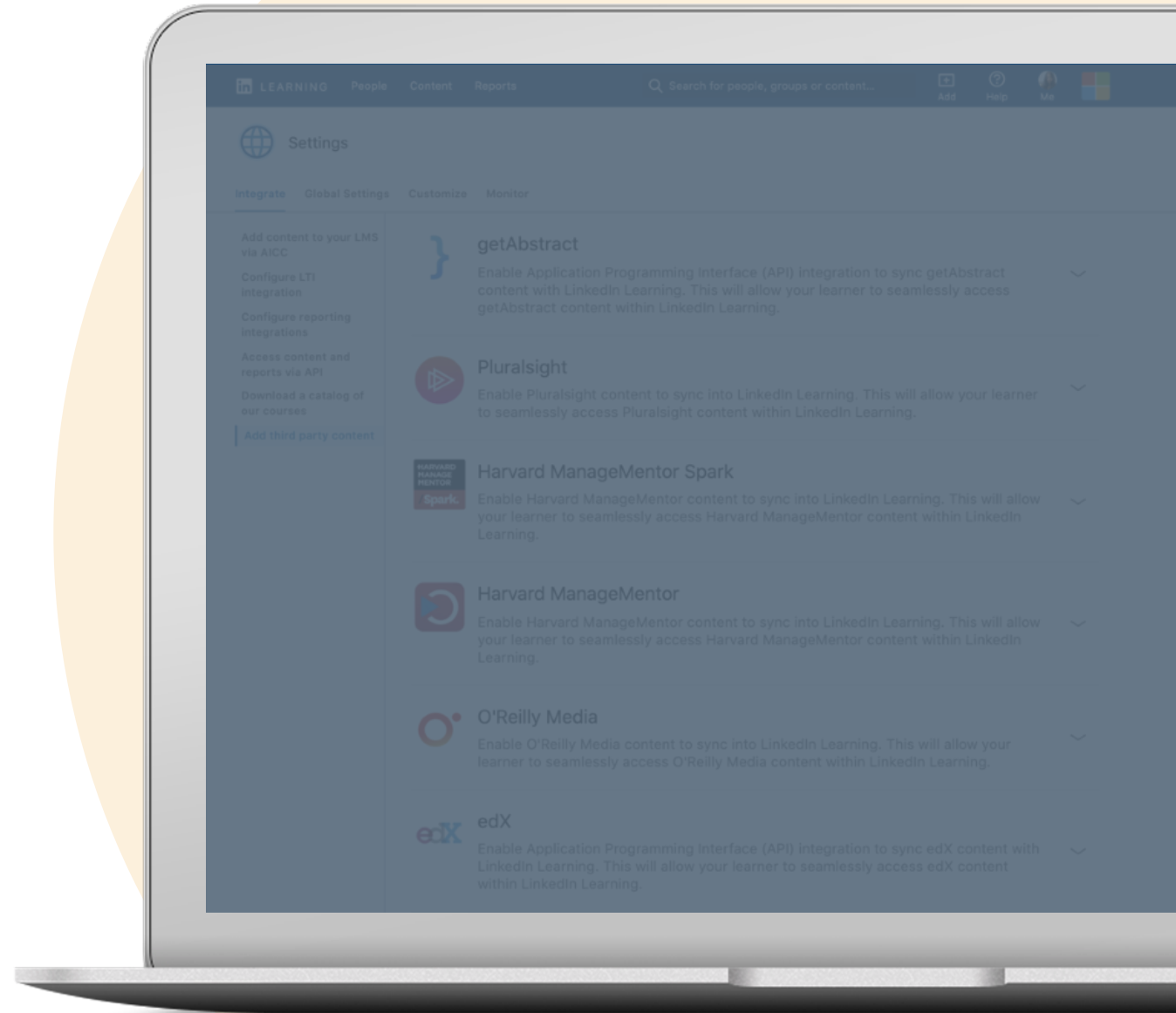
How to:

Manage Licenses

Disable a license

If you would like to temporarily put your LinkedIn Learning Hub integration with a content partner on hold, you can choose to disable it by turning it off.

Please note that disabling a license does not delete the integration, nor will it affect existing subscriptions with the content provider.



Delete a license

If you would like to remove a content partner from LinkedIn Learning Hub permanently, you have the option to delete your license(s).

You will no longer see any of the partner content in your account and learners will no longer be able to consume the content.

Deleting a license will not affect existing subscriptions with the content provider.

